

2019 WEDDING HALL CHARGES UP UNTIL 31/12/2019
AT IMWS AL-HIKMAH CENTRE

<u>WEEKENDS & PUBLIC HOLIDAYS</u>	WEDDING HALL CHARGES 09.00 – 4.30 PM	KITCHEN CHARGES FOR EVENING USE 3.00 – 6.00 PM
MEMBERS	£1530	£60
NON MEMBERS	£1740	£60

	MONDAY / TUESDAY & WEDNESDAY EVENING FUNCTION 6.00 – 11.00 PM	THURSDAY EVENING FUNCTION 6.00 – 11.00 PM	FRIDAY / SATURDAY / SUNDAY & PUBLIC HOLIDAY EVENING FUNCTION 6.00 – 11.00 PM
MEMBERS	£420	£540	£1110
NON MEMBERS	£450	£575	£1230

MONDAY, TUESDAY OR WEDNESDAY SMALL EVENT - GROUND FLOOR ONLY	6.00-11.00 PM	£175
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LOCAL COMMUNITY & SPORTING FUNCTIONS ONLY	£330
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WEDDING HALL HIRE INCLUDES THE FOLLOWING ONLY:

- ✓ Heating & Lighting.
- ✓ Upstairs & Downstairs Hall.
- ✓ Upstairs & Downstairs Kitchen.
- ✓ Compactor and Skip
- ✓ IMWS Utensils.
- ✓ Car Park Attendant

MAIN WEDDING HALL BOOKING TIMES:

09.00am – 4.30pm

EVENING HALL TIMES:

6.00pm – 11.00pm

ADDITIONAL SETTING UP TIMES (EVENING BEFORE):

3 hours additional time will be provided for £60 (maximum time limit up to 10.00pm), if available 10 Working days before event

Hirer's responsibility will be

1. To finish on time
2. To leave hall as found which includes
 - A. Putting away of chairs and table in orderly manner
 - B. Cleaning of staircase
 - C. Cleaning of Kitchen
 - D. Compacting of waste bag and disposing in skips
 - E. If stage must be removed within 30 minutes of allocated time
 - F. Gas usage and any additional charges must be paid by cash within 5 working days after event
 - G. Deposit will be returned by bank payment within 7 working days of event providing all charges are paid